



PANJAB UNIVERSITY CHANDIGARH

(Established under the Panjab University Act VII of 1947- Enacted by the Government of India)

Prospectus for M.Ed. ADMISSIONS -2017

M.Ed. (Regular) in Department of Education, Panjab University and Colleges of Education Affiliated to Panjab University situated in Chandigarh and Punjab; and M.Ed. Special Education (MR) in GRIID, Chandigarh

For any query please Email: medadmissions@pu.ac.in
Website: <http://medadmissions.puchd.ac.in>

**Last Date for Submission of Online
Application Form**

6th August 2017

Application Fee [Non-Refundable]:

General Category: Rs. 1500/-

SC/ST/PwD: Rs. 750/-

IMPORTANT DATES

Sr.No.	Activity	Date/s
1.	Date of Availability of Prospectus and online Application Form on the website.	July 30, 2017 (Sunday)
2.	Last date for submission of information on the website to generate the Bank Challan	August 06, 2017 (Sunday)
3.	Last date for deposit of fee in any branch of State bank of India using website generated challan	August 08, 2017 (Tuesday) upto 3:59 p.m.
4.	Last date for uploading of photograph, signature with rest of the information on the website	August 09, 2017 (Wednesday)
5.	Last date for submission of hard copy of Admission Form & relevant documents to Coordinator M.Ed. Admissions - 2017, Room No. 6, Department of Education, Arts Block No. II, Panjab University, Sector 14, Chandigarh.	August 14, 2017 (till 4:00 p.m.)
6.	Tentative Merit List will be displayed on the website	August 22, 2017 (Evening)
7.	Objections (if any) in the Tentative Merit List can be filed at medadmissions@pu.ac.in	August 24, 2017
8.	Display of Provisional Merit List on the website	August 26, 2017 (Evening)
9.	First Counseling (Face to Face)	August 29-30, 2017 Venue: Law Auditorium, Near Arts Block IV, Panjab University, Chandigarh

LIST OF PARTICIPATING INSTITUTES

S. No.	District / UT	Name of the Department/Colleges	Seats Granted
1.	Chandigarh	Department of Education, Panjab University	50
2.	Chandigarh	Dev Samaj College of Education, Sector-36, Chandigarh	50
3.	Chandigarh	Regional Institute for Mentally Handicapped, Sector-31	10
4.	Chandigarh	Govt. College of Education, Sector-20, Chandigarh	50
5.	Fazilka	DAV College of Education, Abohar	50
6.	Fazilka	Kenway College of Education, Abohar	50
7.	Fazilka	Guru Ram Dass B.Ed College, Jalalabad (W), Fazilka	50
8.	Ferozpur	Babe-Ke-College of Education, Mudki ,Ferozpur	50
9.	Ferozpur	Dev Samaj College of Education for Women, Ferozpur	50
10.	Hoshiarpur	D.A.V. College of Education, Hoshiarpur	50
11.	Ludhiana	B.C.M College of Education, Sector-32A Urban Estate, Ludhiana	50
12.	Ludhiana	Guru Nanak College of Education, Gopalpur, (Ludhiana)	50
13.	Ludhiana	G.H.G. Khalsa College of Education, Gurusar Sadhar, Ludhiana	50
14.	Ludhiana	GHG Harprakash College of Education, Sidhwan Khurd	50
15.	Ludhiana	Malwa Central College of Education for Women, Civil Lines, Ludhiana	50
16.	Ludhiana	Partap College of Education, Hambran Road, Ludhiana	50
17.	Ludhiana	Sadbhavna College of Education for Women, Raikot, Ludhiana	50
18.	Moga	Babe-ke- college of Education, V.P.O. - Daudhar, Moga	50
19.	Moga	Sant Darbara Singh College of Education for Women, Loapon	50
20.	Moga	Satyam College of Education, Ferozpur Road,V.P.O.-Ghall Kalan	50
21.	Moga	Sant Baba Bhag Singh Memorial Girls College Education, Sukhanand	50
22.	Moga	Lala Lalpat Rai Memorial College of Education, VPO Dhudhike, Moga	50
23.	Moga	Moga College of Education for Girls, V.P.O.- Ghall Kalan, Moga	50
24.	S.B.S. Nagar	Rayat College of Education, Railmajra, S.B.S. Nagar	50
25.	Sri Muktsar Sahib	Dasmesh Girls College of Education, Badal, Sri Muktsar Sahib.	50
26.	Sri Muktsar Sahib	Guru Gobind Singh College of Education, Giddarbaha, Sri Muktsar Sahib.	50

New names of recognized Department/Colleges/Institutions may be added/deleted as per the time-to-time information received from the various Regulatory/Governing affiliating bodies/Organizations in the list of participating Department/ Colleges/ Institutions.

M. Ed. Admissions - 2017

A) Eligibility

a) For Admission to M.Ed. (Regular):

Degree in Bachelor of Education/equivalent degree with 50% marks from a recognized University by AIU. OR B.A.B.Ed., B.Sc. B.Ed. OR B.El.Ed. OR D.El.Ed. with an undergraduate degree with 50% marks in each.

(5% concession is admissible in eligibility marks to SC/ST/BC/PwD candidates)

b) For Admission to M.Ed. Special Education (MR): Eligibility criteria for M.Ed. Spl. Edu. - MR as per RCI norms (Curriculum Framework, Norms and Guidelines, May-2015). The admission for the degree of M.Ed. Spl.Ed.(MR) degree shall be open to:

a) A candidate who has successfully passed B.Ed Spl.Ed. with minimum 50% marks in respective disability area from a recognized university or any other degree considered equivalent to B.Ed Spl. Ed. from an affiliating university and/ or teaching department under any University recognized by U.G.C. with RCI registration.

b) A candidate who has successfully passed the B.Ed. General course and has successfully completed Diploma in Education Special Education in respective disability area recognized by the Rehabilitation Council of India with minimum 50 percent marks in each course.

c) A candidate having passed PG Diploma⁴ (Till Academic session 2014-15) d) A candidate with B.Ed. in particular specialization may be allowed for M.Ed. cross disability/ multicategory (as and when offered) but the reverse is not allowed. B.Ed. with multi-category should not be admitted for specialization in a single disability at the M.Ed. level, however; as part of CBCS, these can be admitted to B.Ed. Spl. Edu. Area C Courses. and complete the Specialization Courses to qualify for a particular disability. On completion of Area C, these can be admitted to the M.Ed. Spl.Ed in a specific disability.

d) A student with B.A./B.Sc./B.Com. B.Ed.Spl.Ed. (4 years Integrated)

e) Candidate should have valid RCI registration.

B) General Guidelines

a) All eligible candidates thus seeking admission to M.Ed. Regular are required to apply for admission by submitting Admission form, online as well as the hard copy of the same form, as per the guidelines displayed on the Panjab University Website <http://medadmissions.puchd.ac.in>

b) The last date for submitting of online admission form (**duly completed in all respects**) given at the M.Ed. Admission website is **06.08.2017**. The hard copy of the same application form along with self attested copies of relevant documents are to be

submitted personally or under registered cover, complete in all respects, **by 14.08.2017 up to 4.00 pm** at following address:

Coordinator, M.Ed. Admissions- 2017, Department of Education, Room No. 6, Arts Block-II, Panjab University, Sector-14, Chandigarh -160014.

c) The complete set of documents to be submitted will include following documents:

- 1) Hard copy of duly filled online admission form
- 2) Copy of Mark-sheet of qualifying examination (B.Ed. or equivalent examination)
- 3) Copy of Matriculation certificate for proof of date of birth
- 4) Copy/ copies of certificate for claiming seat against reserved category (if any)
- 5) Copy of Certificate/s supporting the claims for the weightages (as per guidelines displayed on PU website)
- 6) Certificate/s for claiming seat against UT pool as per Sub appendices A1 & A2.
- 7) Affidavit for gap year, if any.
- 8) Domicile certificate for claiming Punjab Quota as per latest direction of Punjab Government.

d) Admission will be done by the Admission Committee duly constituted by the Vice-Chancellor, Panjab University, strictly as per the norms of N.C.T.E. / Panjab University/ Any other Regulatory Bodies.

e) The Admission will be done through Centralized Counselling. Every candidate will have to appear in the counselling in person. The candidate shall pay Rs. 500/- (non-refundable) as Counselling fee/as per Panjab University approved norms.

f) The dates and venue for the M.Ed. (Regular) Counselling will be notified through Panjab University website <http://medadmissions.puchd.ac.in>

g) Candidates securing equal marks shall be bracketed together. Their inter-se merit will be determined in accordance with the following criteria (as per Clause 12. Resolving of ties, page no. 265-266 of Hand Book of Information, 2017, Panjab University) at the time of admission:

- (i) A candidate getting higher percentage of marks in the qualifying examination shall rank higher in order of merit.
- (ii) That if the marks in qualifying examination are also the same then the candidates obtaining more marks in the immediate lower examination, shall rank higher in order of merit.
- (iii) That if two or more candidates secure equal marks in (i) & (ii) above, the candidate senior in age shall rank higher in the order of merit.

h) Merit list for M.Ed. (Regular) shall be computed by the University based on marks obtained in the Qualifying Examination and the final merit will be computed by the University by adding other permissible weightages such as NCC, NSS, Cultural activities, Youth Welfare, Skill in Teaching and Passing last examination from Panjab University as per University rules in addition to the weightages mentioned at (Clause 11.1. Weightages, page nos. 263-265 of Hand Book of Information, 2017, Panjab University) wherever applicable.

If there is any change in the policy of addition of weightages by Panjab University before/ during counseling, the same shall be applicable at the time of admission.

NOTE: No candidate who is already in employment (whole time or part time whether in honorary capacity or paid) shall be admitted to M.Ed. (Regular) course without taking leave from the employer Institution/ office etc. from the date of commencement of the academic session till its conclusion.

At the time of admission, candidate is required to bring the following documents in original as well as attested photocopies:

1. The Mark-sheet of Qualifying Examination (B.Ed. or equivalent examination).
2. Copy of Matriculation certificate for proof of date of birth.
3. Certificate for claiming seat against any reserved category.
4. Certificate for claiming seat against UT pool as per **Sub appendices A1 & A2**
5. Certificate/s supporting the claims for the weightages sought.
6. Affidavit for gap year (if any)
7. Two Photographs
8. Domicile certificate for claiming Punjab Quota as per latest direction of Punjab Government.

NOTE: No extra time will be given, if the candidate does not possess the necessary documents/certificates at the time of admission during counseling.

FEES:

M.Ed. (Regular) & M.Ed. Special Education (MR)

Candidates are to deposit **Rs. 4000/-** on the spot if admitted to M.Ed. program. The balance fee will have to be paid at the Institution allotted within 48 hours.

The fee will be deposited in **cash at respective Cash Counters** at the venue of counselling at **Panjab University, Chandigarh**, after getting the admission slip from the 'Admission Committee' at the time of counselling.

GENERAL RULES

- 1. Only those candidates will be allowed admission in the M.Ed. Course 2017-19, who have applied to the Panjab University through centralized admission process.**
2. It will be the responsibility of the candidate to make sure about his/her eligibility and fulfillment of such other conditions as may be prescribed for admission in the rules and regulations of University/Institution/ Regulatory Bodies concerned. Merely because a candidate is allowed to appear in the counselling interview does not mean that he/she is eligible and his/ her appearance therein will not stop or debar the university/ institution concerned from satisfying itself about his/her eligibility at any subsequent stage.
Notwithstanding anything contained in this prospectus, the eligibility conditions for admission to the course, shall be governed by the respective rules/regulations as enshrined in the P.U. Calendar, volumes i, ii and iii (latest editions) and / or the general guidelines for admissions/ Handbook of Information-2017 issued by the university and / or decisions of the university senate/ syndicate. In case of any conflict or inconsistency between the prospectus on one hand and the aforesaid Panjab University rules and regulations/ guidelines / Handbook of Information-2017 / decisions of senate/ syndicate/relevant academic and administrative bodies, on the other, the latter shall prevail.
3. Incomplete Admission Forms (in any manner) and those received after prescribed date & time i.e. 07.08.2017 (online) and 14.08.2017 (hardcopy) after 4.00 pm. shall not be entertained under any circumstances whatsoever, regardless of the fact whether the application is sent by post or through courier or by any other means. The Panjab University does not undertake any responsibility for any postal delay or delay in delivery by courier or by any other means or for loss in transit of the ADMISSION FORM. However, the candidates may submit application form PERSONALLY at the address mentioned earlier for M.Ed. (Regular) by the due date and time to avoid delay/ hardship.
4. The admission shall be merit based as determined by the marks obtained in the qualifying degree examination and weightages as are prescribed in the rules of admission of the NCTE/ Panjab University /Institution/ Regulatory Bodies concerned.
5. The candidates shall not be allowed to make any change in the Application Form by way of any addition/deletion/alteration/amendment/change of any particular type under any circumstances once they submit it in the University office.
6. Ragging in any form is banned in Educational Institutions. If a student is found to have indulged in Ragging, strict action including expulsion from the Institution will be taken against that student.

INSTRUCTIONS FOR FILLING THE RESERVED CATEGORIES IN ADMISSION FORM

- i) Candidates are required to read thoroughly the Reservation Policy of the respective Governments/Department of Education (Panjab University) / Chandigarh Administration /Punjab Govt. /Regulatory Bodies where they are seeking admission before they fill up the form.

- ii) For filling up reserved Categories, the candidate is required to read the conditions mentioned in the policies of their respective pool/quota/category.
- iii) The candidate shall not be allowed to make any change in the Admission form once they submit the online and hard copy of the form.

RESERVATION OF SEATS

RESERVATION POLICY for Panjab University

GUIDELINES FOR GENERAL / RESERVED CATEGORY/ ADDITIONAL /NRI SEATS

IMPORTANT NOTE:

Admission in all categories shall be made subject to fulfillment of the eligibility conditions and in accordance with the provisions contained in the Handbook of Information 2017.

A. Seats: General and Reserved

- 1) Generally 55.5% of the seats in each course shall be treated as belonging to the General Category.
- 2) 44.5% seats shall be treated as belonging to the Reserved Category, as per details given below:
 - (i) 15% for candidates belonging to the Scheduled Castes.
 - (ii) 7.5% for candidates belonging to the Scheduled Tribes.
 - (iii) 5% for candidates belonging to the Backward Classes

Provided that the reservation in (i) and (ii) can be inter-changeable, i.e. if sufficient number of applicants is not available to fill up the seats reserved for Scheduled Tribes, they may be filled up by suitable candidates from Scheduled Castes, and vice versa.

The above reservation shall be subject to the following conditions:

- a. the number of students admitted on merit shall not be included in the number of seats reserved;
 - b. members of Scheduled Castes / Scheduled Tribes/ Backward Classes shall be allowed a concession of 5% marks for admission to the courses in which a certain percentage of minimum marks has been prescribed provided they have obtained minimum pass marks prescribed by the regulations;
 - c. in case the seats earmarked for Scheduled Castes/Scheduled Tribes remains unfilled, a further relaxation in marks may be given, in order of merit inter-se amongst the candidates themselves, so that all the reserved seats are filled by candidates belonging to these categories; and
 - d. a Scheduled Caste/Scheduled Tribe person on migration from the State of his origin will not lose his status as Scheduled Caste / Scheduled Tribe but he/she will be entitled to the concessions/benefits admissible to the Scheduled Castes / Scheduled Tribes from the State of his origin and not from the State where he has migrated. [Regulation 29.1, P.U. Cal. Vol. 1, 2007 (Page 168)].
- (iv) 3% seats will be horizontally reserved for persons or class of persons with disability* out of which 1% each shall be reserved for persons suffering from:

- I. Blindness or low vision**
- II. Hearing impairment***
- III. Locomotor disability or cerebral palsy

- a) If 3% of reservation of seats comes to 0.5 to 0.9, it shall be treated as one seat. However, if after calculating seats on the basis of 3%, the number of seats is divisible by 3, equal distribution of seats will be made for all the three categories. If after the division, any remainder is left, it shall be distributed on the basis of inter-se merit amongst all the three categories.
- b) In the absence of availability of candidates in any of the categories, the seats shall be interchanged inter-se.
- c) If seats reserved for Persons with Disabilities remained unfilled, it shall be treated in the sanctioned strength of seats for general category.

The candidates under the reserve category of Persons with Disabilities shall be allowed a relaxation of 5% marks for admission to the courses in which a certain percentage of minimum marks has been prescribed, provided they have obtained minimum pass marks prescribed by the regulations.

- * Claimant in this category should be capable of pursuing the course for which the admission is sought. The Persons with Disability should have a minimum of 40% disability duly certified by the Medical Board of District/State/UT/Medical Institution of National Importance. Such certificate shall be further certified by the Medical Board of the Panjab University Health Centre.
 - ** Visually Handicapped would mean : Visual acuity of 6/60 with best correction in the better eye or any persons with visual fields of 20° or less in the better eye irrespective of the visual acuity"
 - *** Hearing Impaired means loss of sixty decibels or more in the better ear(sic) in the conversation range of frequencies"
- (v) 5% on the basis of achievement in Sports (see separate guidelines on pp. 30-40).
 - (vi) 5% (for all the under-mentioned categories taken together) for candidates who fall in one of the following categories (which are given there in order of precedence) :-
 1. Son/Daughter/Spouse of such Defence personnel and CAPF personnel¹ who died in action. (Only those who were wholly dependent on such personnel shall be considered).
 2. Son/Daughter/Spouse as are wholly dependent on such Defence Personnel and CAPF Personnel who were incapacitated²/died while in service.
 3. Defence and CAPF personnel who were incapacitated while in service.
 4. Son/daughter/spouse of ex-servicemen³ who are wholly dependent on them.
 5. Son/daughter/spouse of serving Defence personnel and CAPF who are wholly dependent on them.
 6. Ex-Servicemen
 7. Serving Defence personnel and CAPF personnel

- (vii) 2% for Sons/Grandsons/Daughters /Granddaughters/ Husband / Wife / Brothers / Sisters of persons killed/incapacitated in November, 1984 riots and of persons killed / incapacitated in terrorist violence in Punjab and Chandigarh. A Certificate from the District Magistrate to this effect must be submitted by the candidate. Migrant Card alone is not enough.
- (viii) 2% for the Children/Grand Children of Freedom Fighters who have been sanctioned pension by Central/State Govt. or awarded Tamra Patra by Government of India (Syndicate Para 15, dated 30-5-1997) or those who have been certified to be Freedom Fighters by the Central/State Govts.
- (ix) Any other statutory reservation as prescribed by the Govt. of India, if any.

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1. CAPF earlier known as Para-military forces, includes Assam Rifles (AR), Border Security Force (BSF), Central Industrial Security Force (CISF), Central Reserve Police Force (CRPF), Indo Tibetan Border Police (ITBP), National Security Guard (NSG), Sashastra Seema Bal (SSB) etc.
 2. Incapacitation will mean incapacitation leading to the discharge of the person by concerned authorities
 3. Ex-serviceman means a person who has served in any rank whether as a combatant or non-combatant in the regular Army, Navy and Air Force of the Indian Union:-
 - i) Who retired from the service after earning his/her pension; or
 - ii) Who has been boarded out of the service on medical grounds attributable to military service or Circumstances beyond his control and awarded medical or other disability pension; or
 - iii) Who has been released from the service as a result of reduction in establishment ; or
 - iv) Who has been released from the service after completing the specific period of engagement, (otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency) and has been given gratuity.

Territorial Army Personnel of the following categories shall also be considered as ex-servicemen:-

- (a) Pension holders for continuous embodied service.
- (b) Disabled Territorial Army Personnel with disability attributable to military service.
- (c) Gallantry award winners.

For admission to evening courses, categories 2, 4 and 5 above will not be considered since the term 'wholly dependent' will exclude such persons as are 'employed' or 'self-employed'.

RESERVATION POLICY for Chandigarh Colleges

A candidate applying in the Reserved Categories shall carefully indicate his/her claim for category in the Admission Form. No change of category will be entertained/permitted in the application form or otherwise at a later stage.

- A. **UT Pool 60%:** Out of the total sanctioned intake of the institutions **60% seats** will be filled up from amongst the students who passed their qualifying examination from colleges recognized by the Chandigarh Administration and situated in the Union Territory of Chandigarh as a regular student of the said Colleges/ Institutions, subject to the condition that such students must have studied **for two years at Chandigarh and have passed one lower qualifying examination from the local colleges/ institutions. These seats will be termed as 'UT Pool'.**
- B. **General Pool 40%:** Out of the total sanctioned intake of the institutions **40% seats** will be filled **from amongst the students who pass their qualifying examination from the institutions other than those located in the Union Territory of Chandigarh.** These seats will be termed as **'General Pool'.** **Students who have passed their qualifying examination through distance mode will be considered in General pool only.**

Reservation:

❖ **Scheduled Castes/ Scheduled Tribes**

The following percentage of seats is prescribed for the students belonging to Scheduled Castes and Scheduled Tribes:

U.T. Pool:

Scheduled Caste – 15%

Scheduled Tribes – NIL

General Pool:

Scheduled Caste – 15%

Scheduled Tribes – 05%

If the requisite number of students of SC category in the UT Pool is not available, the seats will be made open to the students belonging to General category of the said pool. If the requisite number of students belonging to SC/ST categories are not available, the reservation will be interchangeable amongst the students of these communities. However, if the seats still remain unfilled, these will be made open amongst the students of the General category of the said-pool.

❖ **Ex-Serviceman, Dependents of Defence/ Para-Military Personnel etc:**

5% of the seats in each pool would be filled in from the following categories of students in order of preference:

(a) Sons/ daughters/spouses of the defence personnel who are awardees of gallantry decorations of Paramvir / Mahavir / Vir Chakra in person or posthumously OR Sons/ daughters/spouses of the defence personnel and Para-military personnel like CRPF, BSF etc. who are killed or are totally incapacitated in action while in service and were wholly dependent on them.

(b) Sons/daughters/spouses of the defence and Para-military personnel like CRPF, BSF etc. who died while in service and were wholly dependent on them.

(c) Sons/daughters/spouses of the defence and Para-military personnel like CRPF, BSF etc. incapacitated while in service and were wholly dependent on them.

(d) Sons/daughters/spouses of ex-serviceman (defence and Para-military personnel like CRPF, BSF etc.) that are wholly dependent on them.

(e) Sons/daughters/spouses of serving defence and Para-military personnel like CRPF, BSF etc. who are wholly dependent on them.

NOTE:

- i) The applicants seeking admission under categories (a) are required to submit the photocopy of citation for gallantry award, failing which they will not be considered for this category.
- ii) The applicants under category (b) and (c) are required to submit the certificate from the respective headquarters regarding death or total incapacitation while in service.
- iii) The applicants seeking admission to category (d) are required to submit discharge certificate from service and certificate of dependence from the **Director Zila Sainik Board**.
- iv) The applicants claiming admission under category (e) are required to submit the certificate of dependence from the unit in which parent/ spouse is serving.

❖ **Persons with Disability (PwD)**

5% seats in each pool would be filled from amongst the Persons with Disability candidates (1% each to be reserved for persons suffering from (i) Blindness or loss of vision (ii) Hearing impairment (iii) Locomotor disability or cerebral palsy). The students having temporary disability would not be considered against reserved seats. Eligible candidates will furnish a medical fitness certificate on the prescribed proforma from a Government Gazetted Medical Officer alongwith the application indicating percentage of disability whether he/she is otherwise able to carry on the studies and perform the duties of a teacher, name of the disease causing disability, whether disability is temporary or permanent, whether disability is progressive or non-progressive. Only such candidates whose disability is above **40% are eligible**. If such a certificate is not attached with the application, the candidate will not be considered for the seats reserved for this category.

The candidates selected provisionally for admission under this category will have to appear before the Medical Board constituted by the Principal Medical Officer, General Hospital, Sector 16, Chandigarh, for determining the percentage of disability / disability. The final selection will be made on the basis of the certificate issued by the Medical Doctor/Board. If the candidate does not present himself/ herself before the Medical Doctor/Board on the date intimated to him/her, his/her candidature against this category will be rejected and no subsequent opportunity will be given to him/her.

The members of persons with disability including blind and hearing impaired shall be allowed a relaxation of 5% marks for admission to the courses in which a certain percentage of minimum marks has been prescribed, provided they have obtained minimum pass marks prescribed by the regulations. (*Revised Guidelines for Reserved Category of Persons with Disabilities Candidates, No. 3500-3599/DUI/DS dated 01/07/2016*)

❖ **Children and Grandchildren of Freedom Fighters**

2% seats from each pool will be filled from the children and grandchildren of freedom fighters.

- (a) A freedom fighter is a person who has either been granted freedom fighter pension by the Chandigarh Administration or has been awarded "**Tamra Patra**" by Government of India for his political sufferings. No person other than the above mentioned persons will be considered as freedom fighter for the purpose of reservation in admission. The requisite certificate will be issued by the **Deputy Commissioner, Chandigarh**, which will be considered irrespective of the form in which it is issued, provided it is self-explanatory.
- (b) Grand children mean son's sons/daughters or daughter's sons/ daughters.
- (c) The wards of freedom fighters who have been awarded "**Tamra Patras**" by the Government of India would also be eligible for reservation under this category. In the case of such freedom fighters they should produce their "**Tamra Patras**" **certificate, freedom fighter**

certificate and dependence certificate from the Deputy Commissioner of the district in which they reside.

NOTE: The applicants from this category will not be considered without the following documents:

- i) The photocopy of "Tamra Patra" certificate or freedom fighter certificate.
- ii) Dependence certificate from the concerned Deputy Commissioner.

❖ **Sportsmen/ Sportswomen**

- (a) **2%** seats would be filled with sportsmen or sportswomen on the basis of their merits as per grading criteria forwarded by the Chandigarh Administration. This category shall not be divided into UT Pool/General Pool.

Benefits of reservation under this category shall be available only to the following categories of the students:-

- (i) Who passed their qualifying examination from colleges recognised by Chandigarh Administration and situated in the Union Territory of Chandigarh as a regular student of the said college, who have studied in Chandigarh colleges for at least two years before applying for gradation certificate subject to the condition that such students must represent Chandigarh state etc. in the national/ other recognised tournaments.
- (ii) Where Chandigarh Administration has adopted the notification of other States/ U.T.s on reciprocal basis to give benefits of reservation in admission in Sports Category in Chandigarh, they will be graded as per existing policy of Chandigarh Administration.
- (iii) Countersigning of Gradation certificates shall only be admissible on reciprocal basis provided that counter signed certificates will be graded as per policy of Chandigarh Administration.

The gradation for Sports person is as under, which should not be before 1st April, 2010.

Grade-A	International level
Grade-B	National level
Grade-C	State level
Grade-D	District level

Gradation Certificate of Sports, which is issued by Sports Department of the respective State/U.T. only will be accepted.

- b. Performance in the following sports discipline will only be considered for the purpose of sports gradation certificate:

1. Athletics	2. Archery	3. Badminton	4. Basket ball	5. Boxing
6. Cricket	7. Chess	8. Cycling	9. Fencing	10. Foot ball
11. Golf	12. Gymnastic	13. Handball	14. Hockey	15. Judo
16. Kabbadi (N.S)	17. Kayaking and Canoeing	18. Shooting	19. Squash	20. Swimming
21. Rowing	22. Table Tennis	23. Tennis	24. Volleyball	25. Weight Lifting
26. Wrestling				

NOTE: (c) Students seeking admission to this category shall be considered only:

- (i) If his/her age falls within the age group which is eligible for participation in the Inter-College/ Inter-University Tournaments.
- (ii) If his/her achievement in sports relates to his/her activity in any of the three years preceding admission. (For example, for admission in the year 2013-14, the achievements shall not be prior to the 1st April, 2010)

❖ **Foreign students**

2% seats are reserved for foreign students in B.Ed. course. The foreign students should submit along with their application the following documents without which they will not be considered for admission under this category:

- (i) Eligibility Certificate: If a student is seeking admission on the basis of foreign qualification.
- (ii) Long term student Visa
- (iii) Proof of foreign Nationality

NOTE:

- (i) Foreign students residing abroad should apply through their respective Embassies to the Secretary, Govt. of India, Ministry of External Affairs, New Delhi.
- (ii) Foreign Students desirous of seeking admission to B.Ed. course who are in India will compete amongst themselves for the seats created for them. Those living and applying from abroad shall be required to produce the test score of the Graduate Record Examination (GRE) from Princeton USA. Foreign Candidates shall also have to comply with all the requirements of Government of India, Chandigarh U.T. Administration as well as Panjab University as prescribed by them from time to time.

Admission of the foreign students to the college is governed by the guidelines issued by the Dean, Foreign Students, Panjab University, Chandigarh.

The reservation policy and seats as given above shall be strictly adhered to. In case seats in a Reserved category remain vacant on account of non-availability of qualified candidates such seats may be filled up from the General category. The candidate who had applied for a Reserved category will be considered for that particular category/categories only.

This reservation is in accordance to the Home Policy of Chandigarh Administration, Chandigarh.

Note:

As and when there is a change in the Home Policy or University rules, it will be incorporated in the admission policy and intimated to the students and displayed on the notice board also.

RESERVATION POLICY For the State of Punjab

Sr. No.	Category	% age of seats to be reserved
i)	Scheduled Caste	25%
ii)	Backward Classes	5%
iii)	Border Areas/Backward Area (2 %each)	4%
iv)	Sports-persons *	2%
v)	Children/Grand Children of Freedom Fighters	1%
vi)	• Disabled persons	
	a) Blind	1%
	b) Deaf & Dumb	1%
	c) Other Handicapped	1 %
	• (If suitable candidates are not available in any one of these sub-categories, the seats so available will be filled up by the candidates from the other sub categories of disabled	

	candidates and if they are not available in any sub- category, then seats shall be filled up from general/open category candidates).	
vii)	<p>a) Wards/widows of defense personnel killed or disabled to the extent of 50% or more in action; Wards of gallantry awardees of serving defence personnel/ex-servicemen</p> <p>b) Wards of ex-servicemen/serving personnel.</p> <p>Note: If any seat (s) remains vacant from (a) or (b) category the same can be filled up by way of interchangeability also.</p>	2%
viii)	<p>a) Wards/widows of para-military forces personnel Punjab Police, PAP and Punjab Home Guards killed or disabled in action to the extent of 50% or more. (1%)</p> <p>b) wards of Para-military forces personnel/ ex-paramilitary forces personnel and Punjab Police/PAP/Punjab Home guards personnel decorated with Gallantry Medals (1%)</p> <p>Note: If any seat (s) remains vacant from (a) or (b) category the same can be filled up by way of interchangeability also.</p>	2%
ix)	November, 1984 riots affected displaced persons, children of the Army deserters killed, 100% Physically disabled; children of the families of persons killed as a result of terrorist violence or by security forces acting in aid of civil authorities and the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by security forces action in aid of civil authorities.	2%
x	Widows/Divorced Women.	2%
xi	Ex-Servicemen/ Women	1%
xii	Wards/Children of all ex-servicemen settlers of Cambell Bay Island of Andaman and Nicobar Only.	1%
<p>Note:</p> <p>i. The candidates being admitted under 15% quota on All India basis shall be eligible only for reservation provided by the Constitution of India i.e. 25% for SC and 5% for B.C.</p> <p>ii. Any change in Reservation policy by Government of Punjab shall be applicable at the time admission.</p>		

APPENDIX-A

Each candidate who wishes to claim for UT Pool seats should submit the following two certificates i.e. one from the Institution of UT from where graduation has been completed as per Appendix A1 and the second from the College of Education as per Sub Appendix A2

(Specimen for Certificate for UT Pool)

Sub Appendix A1

Certificate for U.T. Pool (for Graduation Degree)

To Whom It May Concern

This is to certify that Mr./Ms. _____ S/o/D/o/.
Sh. _____ was a bonafide student of this college from year _____ to
year _____ (His/ her college/Panjab University Roll No. in Part I B.A./ B.Sc./ B.Com./
B.B.A./ B.C.A./ B.Sc. (Hons. School) / B.Com. LL.B. / B.A. LL.B. was _____ in
Part II B.A./ B.Sc./ B.Com./ B.B.A./ B.C.A./ B.Sc.(Hons. School) / B.Com. LL.B. / B.A. LL.B.
was _____ and in Part III B.A./ B.Sc./ B.Com./ B.B.A./ B.C.A./ B.Sc. (Hons.
School) / B.Com. LL.B. / B.A. LL.B. was _____.

Principal
(College Seal)

Sub Appendix A2

Certificate for U.T. Pool (For B.Ed. Degree)

To Whom It May Concern

This is to certify that Mr. / Ms. _____ S/o/ D/o
Sh. _____ was a bonafide student of this college
from year _____ to year _____ (His/ her college/Panjab University Roll No. B.Ed.
has been _____ .

Principal
(College Seal)

Note: Each candidate has to submit this certificate at the time of admission in original.

APPENDIX-B

Specimen of Certificates for reserved categories and additional seats (To be attached to admission form wherever applicable)

SUB APPENDIX B1

SCHEDULED CASTE / SCHEDULED TRIBE CERTIFICATE

The Caste/Tribe Certificate should necessarily contain the following information about:

- (a) Name of the person : _____
- (b) Father's name : _____
- (c) Permanent place of residence : _____
- (d) Name of the Caste/ Tribe : _____
- (e) Constitutional order under which the caste/ tribe has been notified
- (f) Signature of issuing authority along with the designation, seals and date

Authorities Empowered to issue SC/ST certificate

1. District Magistrate / Additional District Magistrate/ Collector/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
5. Administrator/ Secretary to Administrator/ Development Officer (Lakshdweep Islands)

Attach
Applicants
Recent
Passport Size
Attested

SUB APPENDIX B2

CERTIFICATE OF BACKWARD CLASS

(Persons belonging to OBC/SBC will not be considered under this category)

Certificate/Despatch No. _____

Dated _____

This is to certify that _____ son/daughter of Sh. _____ Resident of _____ of the state of _____ belongs to the _____ community which is recognized as a Backward Class by the Government of _____ under _____ and his family ordinarily reside(s) in District of _____ of the state _____. This is also to certify that he/she does not belong to any category of persons/sections (Creamy Layer) mentioned in column 3 of the schedule to the Government of India, Department of Personnel & Training, O.M. No. 36012/22/93-Estt. (SCT) dated 08/09/93, modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, OM No. 36033/1/2013-Estt.(Res.) dated 27.05.2013 or the latest notification of the Government of India.

This certificate is being issued based on the annual income/status of the parents/guardian of the applicant as on financial Year ending March 31 _____.

Place:

Signature: _____

Dated:

Designation _____

(with seal of officer concerned)

Authorities Empowered to issue Backward Class Certificate	Criteria for Admission under this Category
1. Deputy Commissioner	1. 5% Seats Reserved for persons belongs to this category
2. Additional Deputy Commissioner	2. Candidate must belong to non-creamy layer as defined by the latest rules of Govt. Of India
3. Sub Divisional Magistrate	3. The Certificate should not be older than one Year from the date of admission
4. Executive Tehsildar	OBC/SBC will not be considered under this category
5. Tehsildar	4.
6. Naib Tehsildar	
7. Block Officer	
8. District Revenue Officer	

SUB APPENDIX B3

CERTIFICATE FOR ADMISSION UNDER DEFENCE CATEGORY

Dispatch No. _____

Dated _____

Certified that _____ an applicant for admission to
_____ course(s) in the department
of _____ Panjab University, is

1. Son/Daughter/Spouse of such Defence and Central Armed Police Force (CAPF)* personnel who died in action on _____ during _____. (Only those who are wholly dependent on such personnel shall be considered).
2. Son/Daughter/Spouse who is wholly dependent on such Defence and CAPF personnel who were incapacitated/died on _____ while in service.
3. Defence and CAPF personnel who were incapacitated while in service.
4. Son/daughter/spouse of ex-servicemen who are wholly dependent on them.
5. Son/daughter/spouse of serving Defence personnel and CAPF who are wholly dependent on them.
6. Ex-servicemen.
7. Serving Defence personnel and CAPF personnel.

Name of the Certifying Officer

Signature of authorized Military/Central Armed Police Forces
Officer

Designation _____

(with official seal)

* CAPF earlier known as Para-military forces, includes Assam Rifles (AR), Border Security Force (BSF), Central Industrial Security Force (CISF), Central Reserve Police Force (CRPF), Indo Tibetan Border Police (ITBP), National Security Guard (NSG), Sashastra Seema Bal (SSB) etc.

SUB APPENDIX B6

CERTIFICATE OF CHILDREN/GRANDCHILDREN OF FREEDOM FIGHTER

Certificate No: _____

Dated: _____

Certified that Mr./Ms. _____ son/daughter of
Shri _____ is child/grandchild of Tamrapatra Holder/Freedom Fighter Pensioner
drawing his pension from _____ treasury

Date

Seal

Signature of the Deputy Commissioner

APPENDIX C

Specimen of Forms/ certificates for Medical records

FORMAT FOR MEDICAL RECORD

Name of the patient:

Age:

Sex:

Address:

Occupation:

Date of 1st visit:

Clinical note (summary) of the case:

Prov. : Diagnosis :

Investigations advised with reports:

Diagnosis after Investigation:

Advice:

Follow up

Date:

Observations:

Signature in full _____

Name of Treating Physician

(MBBS or above with Mobile #)

Medical Examination Form

(The Medical Examination will be conducted by any Govt. Gazatted Officer/Medical Officer at BGJIH)

Items Nos. 1 to 8 below to be filled in by the candidate

1. Name of the candidate _____
 2. Father's Name _____
 3. Mother's Name _____
 4. Date of Birth _____
 5. Department (in which admission is being sought) _____
 6. University Receipt for Medical Examination Fee
No. _____ Date _____ Rs. _____
 7. Roll No. (allotted by the Department): _____
 8. History of any previous or existing illness: Yes/No (If yes mention details)
 - I. Like Epilepsy (seizures), Hypertension, Bronchitis, Bronchial Asthma, Tuberculosis, Rheumatic Heart Disease, Diabeties etc: Yes/No
 - II. History of any operation/Surgery : Yes/No
 - III. History of any regular medication : Yes/No
 - IV. History of any kind of allergy : Yes/No
-

(Signature of the candidate to be

Attested by the chairman)

(Signature of the candidate in the

presence of the examining Doctor)

(Signature of the chairman with seal
of the department)

Medical Examination

- a) Pulse _____/min. Blood Pressure _____ mmHg (sitting)
- b) Vision (without glasses) Right _____ Left _____ Colour Vision _____
- c) Vision (with glasses) Right _____ Left _____
- A. Systemic Examination of CNS/Chest/ CVS/Abdomen/Limbs
- B. Recommendation of the examining physician if any

(Signature of the Medical Officer with seal and date)

**FORM OF CERTIFICATE RECOMMENDED FOR LEAVE OR EXTENSION OR
COMMUNICATION OF LEAVE AND FOR FITNESS**

Signature of patient

Or thumb impression _____

To be filled in by the applicant in the presence of the Government Medical Attendant or Medical Practitioner. (with qualifications-MBBS or above)

Identification marks:-

- a. _____
- b. _____

I, Dr. _____ after careful examination of the case certify hereby that _____ whose signature is given above is suffering from _____ and I consider that a period of absence from duty of _____ with effect from _____ is absolutely necessary for the restoration of his health.

I, Dr. _____ after careful examination of the case certify hereby that _____ on restoration of health is now fit of join service.

Signature of Medical attendant

Registration No. _____

(MBBS or above with Mobile #)

Note:- The nature and probable duration of the illness should also be specified. This certificate must be accompanied by a brief resume of the case giving the nature of the illness, its symptoms, causes and duration

Important Note:- Under this category of Physically Challenged, persons only with Permanent Physical Disability (PPD) will be considered. Candidates with temporary physical disability will not be eligible for applying under this category.

COPY OF CERTIFICATE OF PERSONS WITH DISABILITY (PwD) FOR APPLYING FOR ADMISSION

(Detailed information is available at Ministry of Social Justice and Empowerment, Government of India website: www.socialjustice.nic.in as per PART-II Section 3, subsection (i) Notification as amended on 30th December, 2009 for persons with disability (Equal Opportunities and full participation Rules, 1996) (Copies of Form-I, Form-II, Form-III and Form-IV, attached).

Form-I

**APPLICATION FOR OBTAINING DISABILITY CERTIFICATE BY PERSONS
WITH DISABILITIES**

1. Name: (Surname) _____ (First name) _____
(Middle name) _____
2. Father's name: _____ Mother's name: _____
3. Date of Birth: (date) _____ / (month) _____ / (Year) _____
4. Age at the time of application: _____ Years
5. Sex: _____ Male/Female
6. Address:
 - (a) Permanent address _____
 - (b) Current Address (i.e. for communication) _____

 - (c) Period since when residing at current address _____

7. Educational Status (Pl. tick as applicable)
 - I. Post Graduate
 - II. Graduate
 - III. Diploma
 - IV. Higher Secondary
 - V. High School
 - VI. Middle
 - VII. Primary
 - VIII. Illiterate
8. Occupation
9. Identification marks (i) _____ (ii) _____

10. Nature of disability: locomotor/hearing/visual/mental/others
 11. Period since when disabled: From Birth/Since Year _____
 12. (i) Did you ever apply for issue of a disability certificate in the past _____ YES/NO
- (ii) If yes, details:
- a. Authority to whom and district in which applied
-

- b. Result of application
13. Have you ever been issued a disability certificate in the past? If yes, please enclose a true copy.

Declaration: I hereby declare that all particulars stated above are true to the best of my knowledge and belief, and no material information has been concealed or misstated. I further, state that if any inaccuracy is detected in the application, I shall be liable to forfeiture of any benefits derived and other action as per law.

(Signature or left thumb impression of person with disability, or of his/her legal guardian in case of persons with mental retardation, autism, cerebral palsy and multiple disabilities)

Date:

Place:

Encl:

3. Proof of residence (Please tick as applicable)
 - a. ration card,
 - b. voter identity card,
 - c. driving license,
 - d. bank passbook,
 - e. PAN card,
 - f. Passport,
 - g. Telephone, electricity, water and any other utility bill indicating the address of the applicant,
 - h. A certificate of residence issued by a Panchayat, municipality, cantonment board, any gazette officer, or the concerned Patwari or Head Master of a Govt. school,
 - i. In case of an inmate of a residential institution for persons with disabilities, destitute, mentally ill, etc., a certificate of residence from the head of such institution.
4. Two recent passport size photographs

(For office use only)

Date:

Place:

Signature of issuing authority

Stamp

Form-II

Disability Certificate

**(In cases of amputation or complete permanent paralysis of limbs
and in case of blindness)**

Recent PP Size
Attested
Photograph
(showing face
only of the
person with
disability)

**(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING
THE CERTIFICATE)**

This is to certify that I have carefully examined Shri/Smt./Kum. _____ son/wife/daughter of
Shri _____ Date of Birth (DD/MM/YY) _____ Age _____ Years, male/female, Registration
No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____, District _____,
State _____, whose photograph is affixed above, and am satisfied that:

(B) He/she is a case of:

- locomotor disability
- blindness

(Please tick as applicable)

(B) the diagnosis in his/her case is _____

(C) He/She has _____ % (in figure) _____ percent (in words) permanent physical
impairment/blindness in relation to his/her _____ (part of body) as per guidelines (to be
specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document Date of Issue Details of authority issuing certificate

Signature and Seal of Authorised Signatory
of Notified Medical Authority

Signature /Thumb
impression of the
person in whose favour
disability certificate is
issued

Form-III
Disability Certificate

(In case of multiple disabilities)

Recent PP Size
Attested
Photograph
(showing face
only of the
person with

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Certificate No. _____

Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum. _____ son/wife/daughter of Shri _____ Date of Birth (DD/MM/YY) _____ Age _____ Years, male/female, Registration No. _____ permanent resident of House No. _____ Ward/Village/Street _____ Post Office _____, District _____, State _____, whose photograph is affixed above, and are satisfied that:

- (A) He/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (to be specified) for the disabilities ticked below, and shown against the relevant disability in the table below:

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Low vision	#		
3.	Blindness	Both Eyes		
4.	Hearing impairment	£		
5.	Mental retardation	X		
6.	Mental-illness	X		

(B) In the Light of the above, his /her over all permanent physical impairment as per guidelines (to be specified), is as follows

In figures :- _____ percent

In words: _____ percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary.

Or

(ii) is recommended/after _____ Years _____ months, and therefore, this certificate shall be valid till (DD / MM /YY) _____

@ - e.g. Left/Right/both arms/legs

- e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate
---------------------------	----------------------	---

5. Signature and seal of the Medical Authority

Name and seal of Member

Name and seal of Member

Name and seal of the Chairperson

Signature /Thumb
impression of the person in
whose favour disability
certificate is issued

Form-IV

Recent PP Size
Attested
Photograph
(showing face only
of the person
with disability

Disability Certificate

(In cases other than those mentioned in Forms II and III)

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING
THE CERTIFICATE)

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt./Kum. _____ son/wife/daughter of
Shri _____ Date of Birth (DD/MM/YY) _____ Age _____ Years, male/female, Registration
No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____, District _____,
State _____, whose photograph is affixed above, and am satisfied that he/she is a case
of _____ disability. His/her extent of percentage physical impairment/disability has been evaluated
as per guidelines (to be specified) and is shown against the relevant disability in the table below:-

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Low vision	#		
3.	Blindness	Both Eyes		
4.	Hearing impairment	£		
5.	Mental retardation	X		
6.	Mental-illness	X		

(Please strike out the disabilities which are not applicable)

1. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary.

Or

(ii) is recommended/after _____ Years _____ months, and therefore, this certificate shall be valid till (DD / MM /YY) _____

@ - e.g. Left/Right/both arms/legs

- e.g. Single eye/both eyes

£ - e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate
--------------------	---------------	--

Signature /Thumb impression of the person in whose favour disability certificate is issued
--

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)}

Note: 1. "In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District"

Certificate for candidates applying under the reserved category for Cancer/Thalassemia Major/AIDS

DETAILED ADDRESS OF ISSUING PHYSICIAN AND HOSPITAL
(Mention serial number and date with phone number and address)

Photograph to
be attested by
the Physician

This is to certify that Ms./Mr. _____ (Name of the student), Date of Birth: _____ C.R./OPD No. _____ D/o/S/o _____ (Mother's / Father's Name), resident of _____ (complete address), is a diagnosed case of _____ (Cancer / Thalassemia Major / AIDS)*. She/he is undergoing treatment for the same under my care.

(Signature of the Patient)

Attested

(Signature of the Physician)

Name and address of the Physician _____

Stamp of the Physician

*Strike out whichever is not applicable.

In the event of any difference in the interpretation between this Prospectus and Rules of Admission for M.Ed. 2017 the matter shall be referred to Advisory Committee constituted by the Vice Chancellor, for M.Ed. Admission 2017, whose decision shall be final.